



***Business Compliance Support Analyst (12 month FTC)***  
***London***

**FirstBank UK is a globally recognised, successful bank who provide world-class services to various institutions and individuals. Offering a comprehensive range of retail and corporate financial services/products, this thriving business boasts over 10 million active customers in over 700 business locations. Due to business requirements, we are now looking to acquire the services of an experienced Business Compliance Support Analyst**

Hybrid role – 3 days a week in the London office, 2 days from home  
**Office hours are Monday-Friday, 9am-5pm with a 1-hour lunch.**

**Key Responsibilities:**

- Conduct Due diligence reviews on the Bank's clients, as assigned by the Team Lead, Business Compliance Support, as part of the Bank's business- wide Customer Due Diligence Process.
- Conduct and review media searches on the Bank's clients in line with the Bank's Customer Due Diligence Procedure for prompt escalation of adverse media to the Team Lead, Business Compliance Support, as part of the onboarding and periodic review process of the Bank's clients.
- Identify client information required to satisfy the Bank's Customer Due Diligence policies and processes during ongoing client reviews and escalate to the Relationship Managers for prompt remediation, before quality assurance checks are carried out by the Team Lead, Business Compliance Support.
- Package client due diligence research and documentation for onboarding and ongoing reviews for quality assurance checks by the Team Lead, Business Compliance Support.
- Achieve set review timelines on all deliverables.

**Key Skills/Experience:**

- Ideally looking for candidates with experience in Banking/Financial Services experience in undertaking AML and KYC reviews
- Exhibit a willingness to learn and adapt to the Bank's internal systems, processes, procedures to meet the Bank's set objectives.
- Working knowledge of FCA regulations, in particular conduct rules, AML and financial crime requirements, as well as any other related business compliance rules and regulation.
- Excellent analytical, interpretation, influencing and communication skills; ability to communicate and network effectively.



**In return we offer a fantastic benefits package including:**

- Up to 10% employer pension contribution
- Life Assurance Cover
- Income protection
- Private Medical Insurance plan (upon successful completion of probation period)
- Contribution to glasses/contacts and eye testing
- Gym subsidy (up to £50 per month)
- Cycle to work scheme
- Employee Assistance Program
- Interest Free season ticket loan for travel
- Birthday Leave
- 25 days annual leave, rising to 28 after 3 years and 30 after 8 years' service
- Give As You Earn (GAYE)

*The Curve Group is First Bank UK's outsource partner for Recruitment and a "Data Processor". The Curve Group will hold the information you submit but First Bank UK will have access to it. You can find their privacy policy here: <https://www.thecurvegroup.co.uk/privacy-policy/>*