

**Trade Finance Graduate Trainee
London**

FirstBank UK is a globally recognised, successful bank who provide world-class services to various institutions and individuals. Offering a comprehensive range of retail and corporate financial services/products, this thriving business boasts over 10 million active customers in over 700 business locations. Due to business requirements & growth within the team, we are now looking to acquire the services of a graduate to fill the position of a Trade Finance Graduate Trainee and eventually develop into a well-rounded Trade Finance professional.

- Office hours are Monday-Friday, 9am-5pm with a 1-hour lunch.

Key Responsibilities:

- Develop Trade Finance knowledge for the entire lifecycle of Trade Finance by rotating across different teams within the department.
- Successfully complete Trade Finance Certification courses including CITF, CDCS, CTFC & CSDG.

The graduate will learn:

- Processing all types of Letters of Credit & Guarantees.
- Processing Bills for Collection.
- Carrying out Trade Finance Compliance & due diligence checks including AML/CTF.
- Liaising with Issuing Banks, beneficiaries, correspondents, business development, treasury, credit and compliance on transactions.
- Negotiation of shipping documents.
- Settlement of Credit Instruments.
- Investigation & responding to any enquiries received either internally or externally.
- Calculation of fees & interests for relevant transactions.

Key Skills/Experience:

- Recently graduated with a degree ideally within the Finance sector (e.g. Economics or Banking).
- A keen interest and desire to pursue a career within Trade Finance.
- IT literate particularly with Excel (formulas, VLOOKUP, pivot tables).
- Excellent attention to detail.
- Ability to be flexible and adaptable.
- A willingness to learn with a drive for continuous learning in a fast-paced & demanding environment.

In return we offer a fantastic benefits package including:

- Up to 10% employer pension contribution
- Life Assurance Cover
- Income protection

- Private Medical Insurance plan (upon successful completion of probation period)
- Contribution to glasses/contacts and eye testing
- Gym subsidy (up to £50 per month)
- Cycle to work scheme
- Employee Assistance Program
- Interest Free season ticket loan for travel
- Birthday Leave
- 25 days annual leave, rising to 28 after 3 years and 30 after 8 years' service
- Give As You Earn (GAYE)